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RAJIV GANDHI UNIVERSITY
RONO HILLS:DOIMUKH

Minutes of the Meeting held on 21/2/2025 at 3.00 pm in the Office Chamber of Vice-Chancellor

A meeting was held on 21/2/2025 at 3.00 pm in the office chamber of the Vice-Chancellor to look the various issues pertaining to examination matters.

The following members were present in the meeting:

1	Prof. S.K. Nayak, Vice-Chancellor i/c	Chairman
2	Dr. N.T. Rikam, Registrar	Member
3	Prof. Otem Padung, Finance Officer	Member
4	Prof. S.K. Patnaik, Director, IUGS	Member
5	Prof. Sarah Hilaly, Dean, FSS	Member
6	Dr. Nani Tamang Jose, JR(Aca./Conf.)	Member
7	Dr. David Pertin, Joint Registrar(Exam.)	Member
8	Mr. Tsering Megeji, Joint Director(CC)	Member
9	Shri Debojit Bhattacharjee, SO(Exam.) UG	Member
10	Mrs. Nabam Kako, SO (Exam.) PG	Member
11	Dr. Bijay Raji, Controller of Examinations	Convener

At the outset, the Chairperson welcomed all the members present in the meeting and requested the Convenor to brief the objective of the meeting and present the matter for discussion and deliberation.

Dr. Bijay Raji, Controller of Examinations & Convenor of the meeting welcomed all the members present in the meeting and put forward the agenda items in sequential order and informed the committee that the examination related issues meeting was held up to 2015 after than no meeting was done. So, the examination branch is facing lots of problem in declaration of results of UG /PG and uploading of results in Samarth portal etc. The member committee had a threadbare discussion on the agenda items and recommend the following:

1. Syllabus NEP (2020)/Exam Ordinance: The meeting suggested that the Ordinances/syllabus are to be framed as per NEP2020. Academic Branch shall issue a circular to all the HoDs for sending authenticated/signed copies of the final syllabus within 7 days. **Action will be taken by Jt. Registrar(Aca.).**

On file a for x
11.11.2025
28/02/2025

2. Academic Calendar: Review to be done by Academic Branch to Academic Calendar Committee. The timeline of the examination test SWAYAM course also to be taken into consideration. The CoE has to write Note to Jt. Registrar(Aca./Conf.). **Action will be taken by CoE.**

3. Panel of Paper setter/Evaluation: Some mechanism to be framed like working mode for collection of the question papers from the paper setter and evaluation during vacation. The matter may be placed in the next AC and the matter to engage efficient manpower in the examination branch.

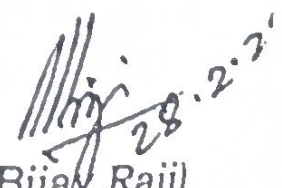
5. IUGS evaluation Centre: The matter may be placed in the next AC meeting. A letter has to be written to the State Government to discontinue PG courses in JNC for fresh admission. **Action will be taken by Registrar.**

6. Consumable items of branch/CoE Office and Imprest Money: The matter shall be decided administratively.

7. Retention of Practical fees: The members suggested to form a committee to look into the matter.

8. St. Claret College marksheet logo: The meeting suggested that the logo of RGU cannot be substituted by the logo of St. Claret College as the degree is offered by RGU.

As there was no item to discuss the Convener of the meeting extends the vote of thanks.


(Dr. Bijay Raji)
Registrar i/c

Copy to:

1. PS to Vice-Chancellor for information please.
2. PS to Registrar for information please.
3. All concerned.
- Office copy.